

June 4, 2015
5:30 PM

The City Council of the City of Inverness met on the above date in City-Wide Five-Year Capital Improvement Plan (CIP) Budget Workshop Session at 212 W. Main Street with the following members present:

President Hepfer
Vice President Ryan
Councilwoman Bega
Councilman Hinkle
Councilman McBride
Mayor Plaisted – not present

Also present were City Manager DiGiovanni, Asst. City Manager Williams, IT Director Johnston, Special Events Director Skeelee-Hogan, Aquatics Coordinator Pleacher, and Deputy City Clerk Jackson.

The meeting was called for by the following Notice to all council, mayor, media, as well as publicly posted.

PUBLIC NOTICE

DATE: February 27th, 2015

PLEASE BE ADVISED **BUDGET RELATED WORKSHOPS FOR 2015/16 FY ARE CALLED FOR THE CITY COUNCIL OF THE CITY OF INVERNESS, AT 212 W. MAIN STREET, INVERNESS, FLORIDA, AS FOLLOWS:**

April 9 th	5:30pm	Overview of Projects & Goals
May 7th	5:30pm	City-Wide Five-Year Capital Improvement Plan (CIP)
May 12th	5:30pm	CIP Workshop (if necessary)
June 4th	5:30pm	City-Wide Five-Year Capital Improvement Plan (CIP)
June 11th	5:30pm	CIP Workshop (if necessary)
July 23 rd	5:30pm	City-Wide Budget Workshop
July 28 th	5:30pm	Budget Workshop (if necessary)
Sept. 10 th	5:01pm	Tentative Budget Adoption - 1 st Public Hearing
Sept. 24 th	5:01pm	Final Budget Adoption - Final Public Hearing

/s/ Jacquie Hepfer
President of City Council

City Manager DiGiovanni stated this is the first CIP workshop for the eventual adoption of the five-year CIP, with one year being incorporated into the 2015-16 budget document. Development of this CIP was unusual which caused a delay, due to dealing with the series of deadlines, including June 22 regarding fire services. In this document are allocations, depending on Council wishes, regarding fire services. Note there are projects very consistent with the overall visioning plan of the City that started in 1997, as well as the updated visioning components of City on the Lakes which was unveiled in 2008.

COMPLETED GENERAL FUND PROJECT (September 30, 2015)

He listed each project completed from the standpoint of the Street Program, Fleet and Equipment, Land and Facility Upgrade, Cultural/Recreation/Historical, Information Tech, and Financial System. He spoke to the investment committed to the community from 2013 through 2016, noting the sharrows in the bicycle Master plan are forthcoming. The Cooter Pond boardwalk lighting will be completed during this fiscal year. He mentioned various projects within the City, the new website, and of course, the Valerie Theatre and Plaza. The grand total for the General Fund, Whispering Pines Park, and Utilities is \$31,515,785.

GENERAL / WHISPERING PINES PARK CIP FUNDING

He highlighted various areas of Project Expenditures and where the Revenue Sources are from, totaling \$2,088,121 for the 2016 CIP, noted the expanded CRA funding will be used to improve the area that is taxed.

CAPITAL IMPROVEMENT PROGRAM – 2016 PROPOSED FUNDING SOURCES

(utility projects excluded)

Presented a pie chart illustrating revenues and sources. Cash Carry Forward 11.31%, Grants 16.50%, Capital Interest 0.48%, Impact Fees 6.10%, General Fund 42.05%, ICRA 3.11%, Expanded CRA 5.27%, Equipment Reserves 12.31%, and IGC Reserves 0.09% - totaling \$2,088,121.

CAPITAL IMPROVEMENT PROGRAM – 2016 PROPOSED EXPENDITURES BY DEPARTMENT (utility projects excluded)

Presented a pie chart illustrating: General Government Service 11.49%, Community Development 20.86%, Public Safety 11.97%, Roads & Streets 30.34%, Satellite Parks 11.60%, Special Events 1.17%, Whispering Pines Park 12.56% - totaling \$2,088,121. He emphasized a strong commitment to WPP, Roads and Streets, and Community Development, as well as Public Safety.

GENERAL FUND 2016 PROJECT BUDGETS

He addressed projects categorized into the areas of Master Plans/Studies; Equipment; Downtown Improvements; Information Technology; Street Improvements; Culture, Recreation and Satellite Parks; & Facility Improvements. He highlighted various items including the Fire Services, lighting in downtown trees, portable event lighting that will double for emergencies, etc. Street improvements will include trail flashers which create a positive effect to control speed in that area. He introduced the concept for a campground at Whispering Pines Park, and that changes must be made to increase revenues.

General Fund Project totals by divisions were displayed as: Master Plans/Studies (\$150,000), Equipment (\$513,000), Downtown Improvements (\$155,500), Information Technology (\$35,000), Street Improvements (\$687,100), Culture, Recreation & Satellite Parks (\$422,521) and Facility Improvements (\$125,000).

CAPITAL IMPROVEMENT RESERVES

There is a planned reduction in reserves of \$1,001,416 with regards to the following:

CDBG Phase IV - \$240,000 (2016-17)

Kayak Launch - \$50,000 (2016)

Share the Road ID - \$10,000 (2016)

Tompkins Street Inlets - \$20,000 (2016)
 Storm Water Planning - \$10,000 (2016)
 Pine Street Streetscape - \$375,000 (2017-19)
 WPP CIP Projects - \$256,416 (2016-18)
 Way-Find Signs - \$40,000 (2017)

City Manager DiGiovanni then listed several projects and improvements that would not be done at this time. These things will not be forgotten and we will need to allocate and manage ourselves to be knowledgeable to the fact that if we had additional resources we could make more improvements.

COMPLETED UTILITY FUND PROJECTS (September 30, 2015)

Utility Fund projects were reviewed by the categories of Equipment and Plant Facilities. He spoke of the improvements to the citrus booster plant and the 581 ground storage tank as they pertain to the possible water system. Arc Flash Study regarding the sewer plant and lift stations. The anticipated funding sources for 2016 are \$1,651,748.

UTILITY CIP 2016 FUNDING (Revenue Sources)

A pie chart represented Equipment Reserves (use) \$35,000 (2%); W/S Revenue Transfer – Projects \$483,000 (36%), W/S Revenue Transfer – Debt \$361,748 (22%), Grants \$600,000 (36%), totaling \$1,651,748.

UTILITY CIP 2016 EXPENDITURES

Water Plants \$315,000 (19.07%); Wastewater Plants \$300,000 (18.16%); Water/Sewer Lines \$175,000 (10.59%); Debt \$861,748 (52.17%); totaling \$1,651,748.

Utility Division Projects totals by were displayed as: Plant Improvements (\$315,000), Lift Stations (\$95,000), Wastewater (\$913,248), and Water/Sewer Line System (\$328,500).

DEBT

State Revolving Fund Loan:

Debt payment - \$708,248

Grant portion of debt - \$500,000/annually

City portion of debt - \$208,248/annually

Master Lease Purchase Agreement – Automated Metering

Debt payment - \$153,500

City Manager spoke to projects that would not be done at this time to include a water line and sewer line survey, WRF emergency action plan, a landscape bushman, and mobile generator.

City Manager DiGiovanni highlighted projects that have or will impact the City as:

- Valerie Theatre, 2015
- Cooter Pond Lighting, 2015
- Godowski Property Development, 2016-2020
- Zephyr Street, 2015-2016
- Forest Drive Improvements, 2016-2017
- Highland Blvd, 2016-2017
- Fire Services, 2016
- CDBG Phase IV, 2017 (involving MLK & Dampier)

- Pine Street Streetscape, 2017-2019 (connector to Trail)
- Campground - WPP, 2016-2018

In closing thoughts, City Manager stated this is all about purpose, vision, investment, being proactive, community pride, what is our culture, the dynamics of Inverness, the quality of life, and the responsibilities to set in position the city for the future. Questions are does the CIP strengthen the city? Are we planning to invest and boost the economy? Is the CIP affordable and attainable? Does this CIP do what our motto claims and are we leaving Inverness better than we found it? This CIP is a clear determination of what we will do to keep the City positive, cultured correctly, and moving forward economically. Stay within the means and keep the CIP healthy, get the projects done, keep the town moving forward, and leave it better than we found it.

Council Comments:

Council President Hepfer questioned if the campground was going to be a full facility. City Manager stated it would include electric and a dump station. Plans are not in place, this is setting funding. She spoke to the parks fee-based programs with City Manager noting a \$400,000 gap and that costs needs to be cut and revenues increased.

Council Vice President Ryan spoke to the campground and pool facility with City Manager stating renovations would happen at the existing pool facility.

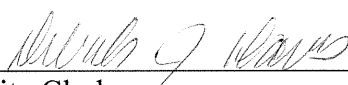
Councilman McBride stated this is a healthy, robust, dynamic CIP. Questioned Whispering Pines Park funding and City Manager stated we need a long term commitment and the City is not relying on County funding. Councilman also questioned campground location, the Godowski property, and boat launch. City Manager stated the property can support the City on the Lakes concept, and the boat launch will be located in Liberty Park or Wallace Brooks Park.

Councilman Hinkle questioned the road structure for campground in Whispering Pines Park. City Manager spoke of a new entrance off Highway 44 across from Withlacoochee Technical College. Councilman spoke of the 4 acres located across from the 44 boat ramp and of the Espedeco property.

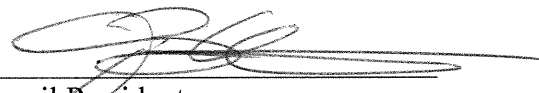
Councilwoman Bega questioned if the Valerie Theatre will be available to be leased/rented by private parties. City Manager DiGiovanni spoke of the developing 501c (3) and new theater director. He stated the theater should not have food or beverages within it.

City Manager DiGiovanni stated that this comes down to knowing your own community and being reasonable with what you provide and everyone in it. We want to build a cultural awareness. Staff will take the comments from this presentation and continue to move forward.

Meeting Adjourned at 7:04pm.



City Clerk



Council President